

IT Project Manager



Responsibilities:

- Experienced project manager with business development background
- Scrum Agile and Six Sigma methodologies
- Interaction with external customers on a regular basis
- Opportunity to participate in launch of major business leads and participate in the sales process prior to launch.
- Accomplishes project objectives by planning and evaluating project activities.
- Creates and executes project work plans and revises as appropriate to meet changing needs and requirements;
- Conducts update meetings with the team and business owners by keeping track of the progress toward completion of tasks, milestones and action items
- Manages day-to-day operational aspects of a project and scope
- Reviews deliverables prepared by team before passing to client
- Identify risks and communicates progress to stakeholders (both internal and external)
- Escalate risks and red flags to appropriate stakeholders including the direct manager
- Creates or leads the customer meetings, solution documentation, communication plans, financial tracking;

The business development experience requires the ability to:

- Assist Sales in the sales process, create content for proposals and RFP responses as needed
- Act as subject matter expert in the sales process
- Present tools and processes to existing and prospective clients
- Coordinate functional areas to identify requirements, expectations and success measurements, and then work with functional areas to determine project timeline and deliverables

Desired Skills and Experience:

- Proven experience as a System Architect in system integration would represent an advantage
- Proven experience in IT system information design, in writing specifications and defining the technical offer.
- Qualification in project management or equivalent.
- Project management process, methods and tool application; proven experience in: people management, coaching and mentoring, contract management, sales process, strategic planning, risk & opportunity management, change management.
- High Customer Focus

- Fluent in English, Dutch language knowledge is considered a plus.
- Strong verbal and written communication skills
- Ability to lead and manage projects
- Self-motivated
- Organization skills
- Able to work independently and reliably
- Ability to work flexible schedule based on a customer need for new project launches or meetings
- Strong IT skills including Project Management tools is a plus
- Team player
- Good communication skills