



FACTORY MANAGER

Location – Cluj County

Responsibilities:

- Participating in management meetings performing production analysis and reporting to the board and to the general manager;
- Planning the production operation in accordance with the company management program and the company's customers orders;
- Directing and coordinating the general work activities including operating and guiding all the factory departments managers for manufacturing products in accordance with cost, quality, and quantity specifications;
- Coordinate production, processing and deliveries procedures;
- Review processing schedules or production orders to make decisions concerning inventory requirements, staffing requirements, safety requirements, work procedures, or duty assignments, considering budgetary limitations and time constraints;
- Implement and develop production methods in order to improve production efficiency and tracking quality control systems, analyzing production, maintenance, or other operational reports, to detect production problems and to achieve production stability, improvements and growth;
- Initiate pricing forms and provide products costs reports and analysis;
- Initiate and deliver and control pricing for new products and ensure stabilization of costs and report any changes in costs of existing product;
- Review operations and confer with technical or administrative staff to resolve production or processing problems;
- Recruit employees for the various company departments, evaluate, or discharge staff or resolve personnel grievances;
- Establishing educational and train programs for the company staff;
- Monitoring potential employees for promotions;
- Prepare and maintain production reports and personnel records;



- Supervise and develop the company R&D department, review plans and confer with research or support staff to develop new products or processes;
- Set and monitor product standards, examining samples of raw products or directing testing during processing, to ensure finished products are of prescribed quality;
- Develop budgets and control expenditures for supplies, materials, or human resources, ensuring that materials, labor, or equipment are used efficiently to meet production targets;
- Initiate or coordinate inventory and cost control programs;
- Coordinate or recommend procedures for facility or equipment maintenance or modification, including the replacement of machines and equipment;
- Institute employee suggestion or involvement programs;
- Maintain current knowledge of the quality control field, relying on current literature pertaining to materials use, technological advances, or statistical studies;
- Monitor and negotiate new and existing suppliers for raw material and equipment in accordance with the company requirements and targets including negotiating costs and prices for the advantage of the company;
- Setting a weekly management meetings including all the department and relevant management staff for coordinate production, commanding instructions and discuss expectations and challenges.

Requirements:

- Experience minimum 5 years in similar position;
- Multinational working environment;
- Experience in coordinating production and implementing processes;
- Very good knowledge of wooden products manufacturing;
- Bachelor's degree in technical field;
- Proficiency in English;
- Proactivity, result and leadership oriented person;
- ERP knowledge with preference to “priority” system.