



TraDigital Account Manager

Responsibilities:

- Successfully coordinate and implement our clients advertising projects;
- Implement offline and online projects;
- Maintain a good relationship with our clients, providing them solutions and consultancy regarding their projects and brands as well as providing them with updates and ongoing project status;
- Grow relationships within our existing accounts;
- Successfully work with deadlines and milestones.

Requirements:

- At least 2 years experience in a relevant position;
- Strategic thinking and solution oriented;
- Good project planning abilities;
- Good understanding of digital advertising as well as implementing digital assets;
- Good understanding of advertising is a must;
- Proficient use of Microsoft Office Tools (Outlook,Excel,Powerpoint);
- Driven, focused and competitive – a desire to be successful;
- Demonstrate an understanding of the account manager role as a hands-on member of the Client Service department;
- Demonstrate impeccable written and oral communication skills in English.